

List of Required Documents for Applicants

Necessary documents		Remarks	
①	Application for admission	Fill in the form specified by school	<input type="checkbox"/>
②	Resume	Fill in the form specified by school	<input type="checkbox"/>
③	Final graduation certificate or the certificate from school(Original)	Original certificate is required. The graduation certificate will be returned to you after confirmation by the immigration office.	<input type="checkbox"/>
④	Certificate of school or employment	Student currently in school or employment need a certificate which should indicate the admission and graduation date.	<input type="checkbox"/>
⑤	Six copies of photographs	Must be taken within 3 months, front-facing without a hat and background scenery.	<input type="checkbox"/>
⑥	Copy of extract of family register or official ID card	The copy of family register of the applicant (Birthday Certificate) or the copy of the ID card	<input type="checkbox"/>
⑦	Certificate of Japanese language proficiency	(1) Japanese language proficiency test(JLPT) N5 or more (2)Business Japanese proficiency test(BJT) 300 or more (3)J-Test F grade(or E F level over 250) (4) Nat-Test Grade 5 or more (5) Standard test for business Japanese(STBJ) 350 or more (6) TOPJ test A or more (7) J-Cert test Sub-intermediate or more (8)JLCT JCT 5 or more (9)PJC Bridge C or more (10) JPT test 315 or more	<input type="checkbox"/>
⑧	Certificate of Japanese language study (Original)	An original certificate issued by a student's local Japanese language school which should indicate the total study hours (issue date) and title of teaching materials.	<input type="checkbox"/>
⑨	Copy of passport	Passport holders only. The copy should be the page of passport number and the photo of the passport holder. Those who has the history of entry Japan, the page of the entry stamp of immigration office should also be submitted.	<input type="checkbox"/>

Note: Item ④ Only for the applicant who is student or employed at the time of application

List of Required Documents for Applicants' Sponsors

Necessary documents		Remarks		
①	Common	Letter of Agreement of Sponsorship	Fill in the form specified by school	<input type="checkbox"/>
②		Bank balance certificate	Balance certificate with sponsor's name. The balance should be more than 3,000,000JPY	<input type="checkbox"/>
③		Documents proving history of the asset building process	Copy of the saving history or bank passbook (past 1 year)	<input type="checkbox"/>
④		Certificate of employment	The certificate should indicate company information and working period, and job title, etc.	<input type="checkbox"/>
⑤	Residence in home country	Documents proving family structure	Copy of the family registration, birth certificate or certificate from notary office.	<input type="checkbox"/>
⑥		Certificate of income	Tax certificate can be alternative	<input type="checkbox"/>
⑦	Residence in Japan	Certificate of residence	All family members should be indicated	<input type="checkbox"/>
⑧		Certificate of income and tax	Issued by the city hall (past 1 years)	<input type="checkbox"/>

Note: Item ⑤、⑥, only for those who is living outside of Japan.

Item ⑦、⑧, only for those who is living in Japan.



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